

# APPLICATION QUESTIONS

## Youth Agriculture Education

How to apply for Youth Agriculture Education Grants for the 2018/2019 funding year.

Applications under the Youth Agriculture Education Program 2018/2019 funding year must be submitted by the date posted on the Program website [https://cap.alberta.ca/CAP/program/YOUTH\\_EDUCATION](https://cap.alberta.ca/CAP/program/YOUTH_EDUCATION) to [CAP.PublicTrust@gov.ab.ca](mailto:CAP.PublicTrust@gov.ab.ca) or to the address below:

**CAP Public Trust - Youth Agriculture Education Program**  
**302, 7000-113<sup>th</sup> St NW.**  
**Edmonton, AB**  
**T6H 5T6**

### Application submissions MUST INCLUDE:

- The completed [Application Questions] listed below;
- A completed [Appendices file], which includes the Budget Template;
- A completed [Applicant Information Form];
- Any other supporting documentation

### A complete application should include the following:

1. Project summary that includes: [500 word maximum]
  - a. The objective of the project; (i.e. when it's complete, what will this project have achieved)
  - b. The public trust issue you are trying to address
  - c. The area of agriculture this project will address.
2. How will this project increase teacher and student understanding of and trust in agriculture?  
[maximum 300 words]
3. In submitting this application you agree to align, to your best effort, with the Program Guiding Principles.
  - a. Please check which guiding principles best relate to your project (see **Appendix A** in the **Appendices.xls** file)
4. Detailed information on each partner including:
  - a. Organization Main Contact
  - b. Group or Organization
  - c. Description of organization's role with the project
  - d. Contribution (\$\$ and/or in-kind).

\* Please use the template format provided (see **Appendix B** in the **Appendices.xls** file)

\*\* If you are not an agricultural industry organization or group, please provide a descriptive letter of support from your agriculture industry partner(s) (see **Appendix B** in the **Appendices.xls** file)

\*\*\* Please include presenters of information such as volunteers, producers, guest speakers, etc. if known.

5. Please describe your organization's capacity to deliver this project, including any past history of project delivery. [maximum 300 words]
6. If this application is approved for funding, what is the intent of this project following the end of the project term of this grant? [maximum 300 words]
7. Please identify any connections your group/organization has with teachers. If you do not have connections to teachers, please identify how you plan to communicate your project to teachers to encourage uptake of the project.
8. Please identify the subject learning outcomes and cross-curricular competencies that will be addressed through this project (as stated in [Alberta Education Programs of Study](#)).
9. Please state the activities and/or deliverables that will be conducted to reach your objectives.  
\* Please use the template format provided (see **Appendix C** in the **Appendices.xls** file)
10. Please state the project's performance measures and targets which will be used to help you know if this project is successful.  
\* Please use the template format provided (see **Appendix D** in the **Appendices.xls** file)
11. All projects require administration of an impact evaluation form to students and/or teachers. Grant recipients will include the results of those evaluations in the final grant report.
12. Referring to the **Budget** tab in the **Appendices.xls** file, please provide a detailed activity expense breakdown (**Part A**) and a fiscal year breakdown (**Part C**). **Part B** will automatically populate with the numbers from **Part A**.