

Environmental Stewardship and Climate Change Producer Program Application Form: Category C – Agricultural Input and Waste Management

Environmental Stewardship and Climate Change Program - Application Year 2018 - 2023

Personal information you provide on this form is collected under the authority of s.33 of the Freedom of Information and Protection of Privacy Act. The information is collected by AF to process, administer and manage your grant application for the Canadian Agricultural Partnership – Environmental Stewardship and Climate Change Program. Questions about the collection use or disclosure of this information can be directed to Canadian Agricultural Partnership Coordination and Program Policy Director at: 7000 113 Street NW, Edmonton AB T6H5T6; Telephone (780) 422-9167; toll free dial 310-0000 followed by telephone number.

Please complete all portions of the application. For assistance with completing this application, please call 310-FARM (3276) to be put in contact with a support person.

Part 1: Applicant Information

Applicant Name: (Legal Name or Corporate Name) **ALL RECEIPTS, INVOICES, AND PROOF OF PAYMENTS MUST BE UNDER THIS NAME**

Primary Contact (first name / last name) (if different from above):

Mailing Address:	City/Town:	Prov: AB	Postal Code:
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Telephone Number:	Cell Number:	Fax:	Email address:
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Municipality:	Legal Land Location of HOME YARD: QTR _____ - SEC _____ - TWP _____ - RGE _____ - MER _____
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A copy of my Alberta Environmental Farm Plan (EFP) letter of completion or certificate is attached with this application

I will submit a copy of my Alberta Environmental Farm Plan (EFP) letter of completion or certificate with my Reimbursement Claim Form

*Applications will be reviewed without a current EFP, however a current EFP is **required**, the EFP must be completed before the end of the project and a copy of the letter of completion or certificate must be submitted to be eligible for grant reimbursement.

Premises Location (LLD) for the project (if applicable): QTR _____ - SEC _____ - TWP _____ - RGE _____ - MER _____

Project Start Date: The date your application was received by the program **Project End Date:** _____

If your project is approved, eligible expenses incurred as of the date your application was received by the program will be considered for funding.

Describe your farming operation as it relates to your project by checking the appropriate boxes:

- | | |
|--|-------------|
| <input type="checkbox"/> oilseed and grain farming | _____ acres |
| <input type="checkbox"/> other crop farming: (describe) | _____ acres |
| <input type="checkbox"/> cattle ranching | _____ Head |
| <input type="checkbox"/> dairy cattle and milk production | _____ Head |
| <input type="checkbox"/> cattle feedlot &/or backgrounding operation | _____ Head |
| <input type="checkbox"/> hog farming | _____ Head |
| <input type="checkbox"/> poultry and egg farming | _____ Head |
| <input type="checkbox"/> sheep and goat farming | _____ Head |
| <input type="checkbox"/> other animal production: (describe) | _____ Head |

Cost Share: Cost shares will range from 30% up to 50%, with the specific cost share being determined at the time application is processed. Your application will be reviewed as outlined in s. 5.1 of the Program Terms and Conditions. If your application is approved, the minimum cost share you may receive towards your project will be 30%.

Part 2: Project Information

A. Identify the items that pertain to your project:

- Activity Code 301 – Improved Pesticide Management
- Activity Code 302 – Improved Nutrient Management
- Activity Code 303 – Plastic Rollers
- Activity Code 304 – Shelterbelts and Eco-buffers
- Activity Code 306 – Agricultural Input and Waste Management Strategies and/or Innovative Solutions

B. Where is the project site located (if applicable)?

- Native or undisturbed land
- Cultivated land/tame pasture
- Farmyard
- Municipal property
- Other: _____
- N/A

Part 2a: Identifying Environmental Risk – All Activity Codes

Agricultural Input and Waste Management Strategy or Innovative Solutions please fill out Part 2a only if you have supplemental documentation for either code; please attach it with the completed application. Budget table for 306 is on page 8.

... Environmental risks may occur anywhere on the landscape and/or farmstead where water supplies are located and potential hazards exist. By understanding how your farmstead fits into the landscape, you can identify potential hazards, foresee possible pathways for those hazards to travel and predict where those hazards might end up. Factors that can be managed include water supply, cropping inputs, storage locations of potential hazards such as agricultural waste, and run-on and runoff control of surface waters.

A. What is your current management practice and how will this project change your current practice?

B. Total acres impacted by your project: _____ acres.

C. Explain how the risk will be reduced or eliminated through the completion of the project.

D. How often is the site of the proposed activity being used as part of your farming operations (if applicable)?

- Unused
- Used Seasonally
- Used Year round

Part 3: Project Budget

Tips for Completing Estimated Project Budget

- Any items or services you expect to receive an invoice, sales agreement, receipt or similar type of document should be included as an Estimated Expense.
- All project activities* (labour, construction, purchases, invoice dates, etc.) must occur between the date your application was received by the program and end date as written on page 1.
- Estimated Completion Date means the date you expect to have that activity completed or that item purchased. All Estimated Completion Dates must be before your project end date (on page 1).
- Any work hours and/or equipment you are going to use to complete the project must be estimated under In-Kind Labour and In-Kind Equipment. Refer to the Funding List APPENDIX 1: In-Kind Contributions for the program rates of various equipment. If In-Kind Contribution (Labour + Equipment) exceeds \$10,000 for an Eligible Project, the Minister may require the Applicant to submit a quote from an independent contractor for the work required to complete the Eligible Project. **(Terms & Conditions s. 5.7) For Activity Code 304, in-kind total (labour & equipment) cannot exceed 50% of the total expenditure cost (Terms and Conditions s. 7.3(a)). For all other Activity Codes under Category C, In-kind total (labour & equipment) cannot exceed 25% of the total expenditure cost (Terms & Conditions s. 7.3(b)).**
- A more detailed breakdown of eligible expenses and **copies of dealership or contractor quotes can be attached**. *Quotes help clarify your project details and the nature of your funding request. Do not* send original quotes or invoices – copies only please.

If approved for grant funding, final reimbursement claims are expected within 30 days of your final project end date.

Activity Code 301: Improved Pesticide Management

A. How will this equipment decrease your impact on water bodies (creeks, wetlands, sloughs, rivers, ponds etc.) located within or beside your cropland?

B. State the make and model of existing equipment and make of model of the equipment you intend to purchase:

Old Equipment: _____

New Equipment: _____

Activity Code 301: Estimated Project Budget – Improved Pesticide Management

****PLEASE NOTE: Expenses incurred prior to the date the Application is received by the Minister are *ineligible*****

Estimated Expenditures	Item(s) Description	Estimated Purchase Date	Quote attached?	Estimated Expense

*Only include the value of eligible related options as quoted by dealer

Sub-total Estimated Expenditures: **A**

In-Kind Labour	Activity Description	Estimated Completion Date	Total Man Hours	Rate / hr**	Estimated Value
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	

**In-kind labour rate is set at \$25/hour

Sub-total In Kind Labour: **B**

301 TOTAL (A+B) = _____

Activity Code 302: Improved Nutrient Management

- A. What's the width of your applicator? _____ feet
- B. How many individually controlled sections will your applicator have? _____
- C. How many acres do you crop annually? _____
- D. State the make and model of existing equipment and make of model of the equipment you intend to purchase:

Old Equipment: _____

New Equipment: _____

- E. Do you have other application equipment with sectional control?

Yes

No

If **yes**, please describe:

- F. Provide the legal land location for 3 representative fields on your property.

Municipal District / County Name	QUARTER	SECTION	TOWNSHIP	RANGE	MERIDIAN

Activity Code 302: Estimated Project Budget – Improved Nutrient Management

****PLEASE NOTE:** Expenses incurred prior to the date the Application is received by the Minister are *ineligible***

Estimated Expenditures*	Item(s) Description	Estimated Purchase Date	Quote attached?	Estimated Expense

*Only include the value of eligible related options as quoted by dealer

Sub-total Estimated Expenditures: _____ **A**

In-Kind Labour	Activity Description	Estimated Completion Date	Total Man Hours	Rate / hr**	Estimated Value
					\$25 / hr
				\$25 / hr	
				\$25 / hr	

**In-kind labour rate is set at \$25/hour

Sub-total In Kind Labour: _____ **B**

302 TOTAL (A+B) = _____

Activity Code 303: Plastic Rollers and Compactors

A. Please state the make/model of the equipment you intend to purchase:

Activity Code 303: Estimated Project Budget - Plastic Roller and Compactors

****PLEASE NOTE:** Expenses incurred prior to the date the Application is received by the Minister are *ineligible***

Estimated Expenditures	Item(s) Description	Estimated Purchase Date	Quote attached?	Estimated Expense
Sub-total Estimated Expenditures:				

Activity Code 304: Shelterbelts and Eco-buffers

A. Please provide information on your shelterbelt by completing the following tables:

Length of Shelterbelt (m) <i>*minimum length of 100 m to be eligible for funding</i>	
Number of Rows	
Tree Watering System Type (e.g. irrigation)	
Type of Weed Control/Mulch	

Please list the species you want to plant and how many you think you will need:

Species:	# trees/shrubs:	Price per tree <i>Max \$5.00 per Tree</i>	TOTAL

NOTE: Proposed Shelterbelt/Eco-buffer tree and shrub species must be native to your ecoregion and are subject to approval by program staff. No ornamental species are allowed. For guidance on selecting shelterbelt and eco-buffer species, review the Agroforestry & Woodlot Extension Society’s document [“Practical Guide To Establishing An Eco-Buffer”](#).

B. Complete if you intend to install a fence around the new shelterbelt – to protect shelterbelt from livestock:

Total length of <i>new</i> fence: (if fencing multiple sites, please combine all fence lengths for this section)	_____ meters OR _____ feet
Fence type? (i.e. 4-strand barbed, 2-strand high tensile, etc.)	
Location of the project (check all that apply)	<input type="checkbox"/> Farmyard <input type="checkbox"/> Annual cropland <input type="checkbox"/> Tame pasture <input type="checkbox"/> Hay land <input type="checkbox"/> Native range <input type="checkbox"/> Other (<i>please explain</i>): _____
Will your new fence be placed at least 3m from a water body?	<input type="checkbox"/> Yes <input type="checkbox"/> No **If “no”, please contact the Program Coordinator for further details <i>prior</i> to start of construction**

Activity Code 304: Supply an Aerial Photo

Provide an aerial photo of the land where you will be placing your project(s). Include separate photos/maps if your project(s) occur on different legal land descriptions.

Enter the Municipal District or County and the Legal Land Description of the land shown in the aerial photo(s):

Municipal District / County Name	QUARTER	SECTION	TOWNSHIP	RANGE	MERIDIAN

Aerial photos can be attained using the Alberta Soil Information Viewer - <https://soil.agric.gov.ab.ca/agrasidviewer/>. If you require assistance attaining an aerial photo, please email CAP.ESandCCProgram@gov.ab.ca.

On the aerial photographs submitted with this application, please clearly indicate the following information:

- Location of new shelterbelts and eco-buffers
- Location of new watering systems
- Pathway of any new pipeline (if applying for this activity)
- New fence lines (if applying for this activity)
- Existing fence lines
- Existing watering systems (if present)
- Indicate the water source for the site (if present)
- Indicate any corral systems (if present)

Activity Code 304: Estimated Project Budget – Shelterbelts and Eco-Buffers

****PLEASE NOTE: Expenses incurred prior to the date the Application is received by the Minister are ineligible****

Estimated Expenditures	Item(s) Description	Estimated Purchase Date	Quote attached?	Estimated Expense	
	Sub-total Estimated Expenditures:				

A

In-Kind Labour	Activity Description	Estimated Completion Date	Total Man Hours	Rate / hr*	Estimated Value
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	
Sub-total In Kind Labour:					

* In kind labour rate is set at \$25/hour

B

In-Kind Equipment	Activity Description	Make / Model	Horse power	Estimated Completion Date	Estimated hours	Rate/hr	Estimated Value
Sub-total In Kind Equipment:							

** In-kind equipment rate includes the operator

C

304 TOTAL (A+B+C) = _____

Activity Code 306: Estimated Project Budget –Innovative Solutions

****PLEASE NOTE:** Expenses incurred prior to the date the Application is received by the Minister are *ineligible***

Estimated Expenditures	Item(s) Description	Estimated Purchase Date	Quote attached?	Estimated Expense
Sub-total Estimated Expenditures:				

A

In-Kind Labour	Activity Description	Estimated Completion Date	Total Man Hours	Rate / hr*	Estimated Value
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	
				\$25 / hr	
Sub-total In Kind Labour:					

* In kind labour rate is set at \$25/hour

B

In-Kind Equipment	Activity Description	Make / Model	Horse power	Estimated Completion Date	Estimated hours	Rate/hr	Estimated Value
Sub-total In Kind Equipment:							

** In-kind equipment rate includes the operator

C

306 TOTAL (A+B+C) = _____

Part 4: Grant Funding Request Summary

Activity Code	Estimated Project Budget Part 3 – Estimated Expenses	Category Maximum
301 – Improved Pesticide Management		\$10,000
302 – Improved Nutrient Management		\$15,000
303 – Plastic Roller and Compactors		\$7,000
304 – Shelterbelts and Eco-Buffers		\$10,000
306 – Agricultural and Wasted Management Strategies - OPEN		-
Total Requested Amount:		Program Maximum \$100,000

A. Have you applied for CAP - ENVIRONMENTAL STEWARDSHIP and CLIMATE CHANGE PROGRAM funding in other project categories N/A

List the project categories and amounts you have either requested, received or been approved for under the Environmental Stewardship and Climate Change Program (since April 1, 2018):

(category) _____ \$ _____ (amount)

(category) _____ \$ _____ (amount)

B. Have you received technical support for completing this application? Yes No

Is your proposed project associated with an applied research project? Yes No

If yes, list the organization/staff _____

C. Equitable arrangement with Landowner (select ONE of the following):

- My project does not directly impact any land.
- I am the owner of the land on which the project is to be implemented.
- I am not the owner of the land on which the project is to be implemented; however, I have discussed the project with the person who owns the land, and have gotten permission to complete this project.

Name of land owner (please print): _____

Part 5: Applicant Declaration

NOTE: PLEASE READ THIS CAREFULLY BEFORE SIGNING

Statement of Certification:

I, _____ certify the following:
Legal name of applicant or authorized representative of applicant

- I am the applicant or authorized to complete this application on behalf of the applicant;
- I understand and agree to the Terms and Conditions of the Canadian Agricultural Partnership Environmental Stewardship and Climate Change Producer Program (the “Program”);
- I make all of the representations and warranties stated in section 18.1 of the Program Terms and Conditions;
- I understand that if this application is accepted for grant funding of \$50,000 or less, any grant the applicant receives under the Program shall be governed by this Statement of Certification, the Program Terms and Conditions, and the Approval Letter;
- I understand that if this application is accepted for grant funding of more than \$50,000, the applicant will be required to enter into an executed agreement with the Minister of Agriculture and Forestry that sets out the terms and conditions for funding;
- I understand that not all of the activities and expenses included in this application may be approved as being eligible for funding, and that the approval letter or executed agreement will list the approved activities and expenses that the grant may be used for;
- I understand that funding for the Program is limited;
- I understand that applications under the Program will be processed as outlined in s. 5.1 of the Program Terms and Conditions;

AND I certify that the information provided in this application is, to the best of my knowledge, true, complete and correct.

Legal Name of Applicant: _____

Signature of Applicant or Authorized Representative of Applicant: _____

Date: _____

Note: Application must be printed and signed before submission

When complete, mail (do not fax) to:

**Environmental Stewardship and Climate Change Producer Program
Suite 302, 7000-113 Street NW
Edmonton, AB, T6H 5T6**

Emails are accepted **in PDF format ONLY** to:

CAP.ESandCCProgram@gov.ab.ca